The Konftel 300Mx is a battery-operated wireless conference phone that can be connected to mobile networks (GSM/3G) or PCs (USB). A user guide with detailed instructions about connectivity options and features is available on our website: www.konftel.com/300Mx.

SD memory card port
It is possible to record a call in progress and use the Konftel 300Mx as a dictaphone. Press the button to start and stop recording. Recordings can be accessed via the menu.

LEDs
- Flashing blue: Incoming call
- Steady blue light: Call in progress
- Flashing red: Hold, microphone and speaker turned off
- Steady red light: Mute, microphone turned off

Display symbols
- Signal strength
- 3G
- Date and time
- Operator
- Battery charging
- Unread messages

Charging the battery
Charge the battery by placing the Konftel 300Mx on the charging stand or plug the power cable into the Konftel 300Mx. A fully-charged battery provides up to 30 hours of talk time. The Konftel 300Mx lets you know when there is less than one hour of talk time left.
The Konftel 300Mx menu contains the following options:

- CALL LIST
- PHONE BOOK
- CONF GUIDE
- RECORDING
- MESSAGES
- SETTINGS
- STATUS

**NAVIGATE IN MENUS AND MAKE SETTINGS**

- Press  •.
- Select the option you want from the menu using the arrow keys. Press OK to confirm.
- Cancel the setting or go back one level in the menu by pressing  • ←.
- Quit the menu by pressing  • again.

Note that after you have made changes to a setting, you must press OK to activate the setting.
GETTING STARTED

INITIAL USE

⇒ Open the battery cover and insert the SIM card as illustrated.

解锁
推SIM卡下
锁

⇒ Insert the battery as shown in the picture.

解锁
推SIM卡下
锁

⇒ Enter the SIM card’s PIN code and confirm with OK.

⇒ Place the conference phone in the middle of the table.

提示
将会议电话放置至少20厘米远

⇒ Place the conference phone at least 20 cm from the users.

⇒ Check that Konftel 300Mx USB Audio is selected as the sound unit in the computer’s settings.

When connected to a PC, the Konftel 300Mx functions as a conference unit for VoIP calls, which means that speakers and microphones are activated, as is advanced sound management in OmniSound®.

CONNECTION TO A PC

⇒ Connect the Konftel 300Mx to a computer using the USB cable provided.

⇒ Check that Konftel 300Mx USB Audio is selected as the sound unit in the computer’s settings.

When connected to a PC, the Konftel 300Mx functions as a conference unit for VoIP calls, which means that speakers and microphones are activated, as is advanced sound management in OmniSound®.

BRIDGE CONNECTION

As default, the sound via the mobile network and USB is bridge-connected. It is possible to turn off the bridging if you do not want any sound from the computer to be heard during mobile calls.

⇒ Press the button.

⇒ Confirm with OK or cancel with •.
ANSWERING AND MAKING CALLS

 Press ☎ to answer an incoming call.
 Dial the number and press ☎ to make a call.
 Press an arrow key to open a call list containing previously dialled numbers. Call using ☎.
 Press and hold an alphanumeric button for two seconds to call a contact in the phonebook.

DURING A CALL

 Adjust the speaker volume using the keys ▲ and ▼.
 Press ♿ to turn off the microphone.
 Press ✈ to put the call on hold.

Both the microphone and the speaker are turned off and the call is on hold.
 Press the same button again to reconnect the call.

CALLS

MULTI-PARTY CALLS

Note that different PBXs may require different signals. If you experience problems making multi-party calls: Please refer to the manual for information about how to make necessary settings and to your telephone administrator or service provider for specific settings.

ADDING A PARTY TO A CALL

 Press the ☎ button during the call.

Calls in progress are put on hold and a second dialling tone is heard.
 Dial the second participant’s number, press and wait for an answer.
 Press the ☎ button and then 3 to connect all the meeting participants or ☎ to return to the previous call.

THE CONFERENCE GUIDE

You can create groups of up to six people via ☎ > CONF. GUIDE > ADD GROUP.
 Press the 🗣 (Conference) button and choose a conference group. Press OK if you want to see who is in the group and ☎ to make the call.
 Follow the instructions in the guide and answer with OK or ✐.

Calls in progress are put on hold when the next participant calls.
 Press the 🗣 (Conference) button to connect all the meeting participants.